

**MEMORIAL NORTHWEST HOMEOWNERS
ASSOCIATION**

Minutes of a Regular Meeting of the Board of Directors

**STATE OF TEXAS
COUNTY OF HARRIS**

A regular Meeting of the Board of Directors of the Memorial Northwest Homeowners Association, was held on July 2, 2013 at the Faithbridge Methodist Church located at 18000 Stuebner Airline, Spring, Texas 77379. Board Members in attendance were as follows:

Vince Glocksein
Janet Hoffman
Bruce Holland
Connie Shinaver

Tim McWilliams
Kathy Bernhardt
Eileen Koscho
Greg Schindler

Directors who were not present are as follows:

Ron Hollingshead
Holly Williams

Chris Smith
Bryan Thomas

Also in attendance were Stella Walleck of Consolidated Management Service.

Homeowners in attendance were Mr. Stan Thurber and Mr. Dan Katz.

Mr. Glocksein called the meeting to order and called for the approval of the minutes of the previous meeting of the board. After a brief review, Mr. McWilliams made a motion to approve the minutes as presented. The motion was seconded by Mrs. Koscho and carried.

Mr. Glocksein noted that Mr. Smith VP of Security is not available therefore there was no security report.

The meeting then moved to homeowner input.

Mr. Stan Thurber addressed the board with regard to having security officers on duty at any time that fireworks are permitted in the County. There was then a lengthy discussion regarding the necessity for this with the board agreeing to look at having off duty officers for 4th of July or New Year's Eve.

Mr. Dan Katz addressed the board with regard to a problem with dogs running loose on his street. Mr. Katz went on to advise that he had contacted the Justice of the Peace with regard to filing a complaint against the dogs' owners. The board agreed to assist in any way possible.

Mr. Bruce Holland next presented the check register reflecting the checks in payment of the association's bills. He went on to note any unusual checks that were being presented for payment. There being no questions, Mr. Holland made the motion to approve the checks as presented with Mrs. Hoffman issuing the second. The motion carried.

The meeting then moved to old business.

Mr. Schindler reported on the progress for the construction of the building noting that there was a shortage of concrete creating some delay. He went on to advise that even with the delays, the building should be completed sometime during the first and second week of August.

Discussion then turned to the anticipated opening of the pool on July 4th. After a brief discussion, the board agreed the pool would open as scheduled with the bathrooms in the pro shop being used until the new pool bathrooms are completed.

The board then discussed the date for the Grand Opening of the facility. After the discussion, Mrs. Koscho made a motion to schedule the Grand Opening for Saturday, September 7th from 11:00 AM to 3:00 PM. The motion was seconded by Mrs. Bernhardt and carried unanimously. It was agreed by all that Mr. Burton would cut the ribbon for the Grand Opening.

Mrs. Koscho next reported on engaging the services of an interior designer for the facility. She went on to advise that it would be necessary to request additional hours to complete the whole process. After the discussion

Mrs. Koscho made a motion to appropriate an additional \$3000.00 for the interior design. The motion was seconded by Mrs. Shinaver and carried.

Mrs. Koscho next advised that in researching the tables and chairs for the meeting room it was determined that they needed more substantial chairs. After briefly reviewing the proposal, Ms. Hoffman made a motion to appropriate \$12,962 .32 for the purchase of chairs for the meeting room. The motion was seconded by Mr. Schindler and carried.

Mrs. Koscho then reported that with the construction of the new facility, the pump house, storage building and the garage were desperately in need of repairs and painting. There was then a lengthy discussion regarding the repairs that needed to be done and whether to include the additional small building. After the discussion Mr. McWilliams made a motion to appropriate up to \$5000.00 for the repairs and the painting and if the small building could be included in the price, it was to be painted as well. The motion was seconded by Mrs. Koscho and carried.

The meeting then moved to new business.

Mr. Glocksein advised that the board elections are scheduled for October with the nominations due at the September meeting. He went on to advise that he would be appointing a Nominating Committee at the August meeting. He briefly explained the makeup of the committee and advised any volunteers to please contact him.

Mr. Glocksein next advised that his committee was working on the guidelines for the Community Center. He went on to note that he would submit the guidelines to the board members for their review prior to the August meeting. Mr. Glocksein also requested that Mr. Schindler's version of the proposed guidelines be resubmitted to each board member for comparison.

There being no further business for the general session the meeting adjourned to the executive session.

EXECUTIVE SESSION

The meeting of July 2nd resumed in executive session with all board members and Ms. Walleck still present.

Mr. Glocksein called the meeting to order and recognized Mrs. Koscho who advise the board that the owners of the website company wanted to communicate directly with Mr. Gainer on the changes to the website contract.

A number of board members expressed concern with allowing a non-member to communicate with the association's attorney.

After a very lengthy discussion concerning the proposed new website, Mr. Schindler made a motion to postpone the development of a new website until after the first of the year. The motion was seconded by Mrs. Hoffman and failed due to a lack of a majority.

Mr. Holland next advised that there were some collection recommendations for the boards consideration that he would submit to them via email sometime during the month for a Board vote.

There being no further business, the meeting adjourned.